



***FEDERATION INTERNATIONALE DES FEMMES DES CARRIERES JURIDIQUES***

## ***ELECTORAL RULES***

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## Chapter I

### The Regulation of elections

#### Article 1 – Elective Positions

1- Are elected by name and secret ballot :

- a) The President of the Federation,
- b) The numbers of the Council,
- c) The members of the Bureau,
- d) The members of the Commission of Control of the Budget,
- e) The President of the General Assembly and its Secretaries,
- f) The Presidents of the permanent Work Commissions

”

2 - The candidates receiving the simple majority of the votes will be elected.

#### Article 2 – Electoral Colleges

1- The General Assembly will elect the following: Members of the Council, members of the Commission of Control of the Budget, the President of the General Assembly and its Secretaries and the Presidents of permanent Working Commissions

2- The Council will elect from its membership the President of the Federation and the members of the Bureau

#### Article 3 – Elective Capacity

1- All active members of FIFCJ can be candidates to all the organs and positions of FIFCJ

2- However, no candidate will have the right to vote, or in any other manner participate in the electoral process as an active member of FIFCJ unless she has paid her current annual membership dues

#### Article 4 – Vote

1- The vote is direct and personal, except in those cases indicated below

2- Those members who find it impossible to participate personally in the elections may give their proxy to a member of their association, or to a member of an association member of FIFCJ, or to an individual member of FIFCJ to represent them at the General Assembly.

3- The proxy document shall be given to the President of the General Assembly.

*4 -Each representative may only hold one proxy.*

### *Article 5 – Electoral Campaigning*

*1-All candidates to a position may address the General Assembly to state their motivation for the candidacy and any work project.*

*2- This address is required of the candidates to the Presidency of the Federation.*

## *Chapter II*

### *Organisation of the electoral process*

#### *Section I – Electoral Commission*

### *Article 6 – Mission*

*The organisation of the elections is the mission of the Electoral Commission.*

### *Article 7 – Composition*

*1 - The Electoral Commission shall be made up of 3 persons named by the Bureau, they cannot be candidates to any position in FIFCJ*

*2 –One of these 3 persons shall be the President of the Electoral Commission and the other two its Secretaries.*

### *Article 8 – Appeals*

*The decisions of the Electoral Commission may be appealed to the Genral Assembly..*

#### *Section II – Candidacies*

### *Article 9 – Presentation*

*1- The candidates for any position must announce their intention to run in a RAR letter addressed to the Secretary-General 30 days before the date of the elections by the General Assembly.*

*2- The Secretary-General shall send each candidate a receipt..*

## *Article 10 – Postulations*

- 1- The candidates must indicate for what position they are running*
- 2- The candidates for the positions of President, Vice-President, Secretary-General and Treasurer must present their candidacy before the Council*
- 3- The candidates for the position of President must also indicate the name of their proxy*
- 4- The candidates for the positions of President and/or Secretaries of the General Assembly and of President and/or Secretaries of the Commission of Control of the Budget cannot be candidates for member of the Council.*
- 5 – All candidates must prove that they have paid their membership dues.*

## *Article 11- Ineligibility*

- 1- Any councillor, except for valid circumstances acceptable to the Bureau, who has not been able to attend in person any meetings of the Council during her term of office may not renew her candidacy for the Council*
- 2-The Secretary-General must notify this officially during the meeting of the Bureau preceding the General Assembly.*

## *Section III – Procedure*

### *Article 12 – Preliminaries*

*Three day before the date of the Electoral General Assembly the Secretary-General shall give to the President of the Electoral Commission a list of eligible voters and a list with the names of the candidates she has received, with an annotation on the matters mentioned in the above article 11 and also if the candidate has paid all dues.*

### *Article 13 – Verifications*

- 1- Within the following 24 hours the Electoral Commission shall verify the regularity of the candidacies and the eligibility of each candidate and if any irregularity or cause for ineligibility is found it shall immediately notify the candidate involved*
- 2- Within 24 hours the candidate must remove all irregularities, or present an appeal of the decision that rejected her candidacy.*

### *Article 14 – Publicity*

*After examining the candidacies, the President of the Electoral Commission shall have posted, in a place clearly visible at the seat of the General Assembly a copy of the list of all eligible voters and a list with the names of the candidates,*

*and in case of necessity, the names of those deemed ineligible.*

#### *Article 15 – Protests and Contestations*

*1- All members of FIFCJ can file a protest with the Electoral Commission because of the incorrect omission or inclusion of an elector in the electoral list or "cahier"*

*2- Any member of FIFCJ can present opposition to the candidacies presented by invoking violation of the Statutes or the Electoral Rules*

*3- These protests or contestations must be presented to the Electoral Commission in writing at least 24 hours before the General Assembly Decisions will have to be reached on these protests and contestations before the opening of the session of the Electoral General Assembly.*

#### *Section IV – List of Eligible Voters and Ballots*

##### *Article 16 – List of Voters*

*The List of eligible voters shall show the names of the eligible voters, by country and voting action.*

##### *Article 17 - Ballots*

*1 – The Ballots will be given by the Secretary-General to the President of the Electoral Commission at the beginning of the General Assembly*

*2 - There will be a ballot for each election.(voting action)*

*3 – Each ballot shall be headed by an indication to which elections it pertains and it will list the names of all the candidates to the part of FIFCJ or the positions to be filled, followed by a small blank square where the voter can place a check mark*

*4- There will be 10% extra ballots to prevent any misadventures..*

#### *Chapter III*

##### *Electoral Capacity*

##### *Article 18 – Council and the Commission of Control of the Budget*

*The following have the capacity to vote in the election of members of the Council and the Commission of Control of the Budget , all active members of FIFCJ who have been designated delegates to the General Assembly according to article 14 of the Statutes.*

## *Article 19 – President and Bureau*

*The following have the capacity to vote in the elections of the President of FIFCJ and the membership of the Bureau, all the Councillors elected in the manner mentioned in article 22 below.*

## *Article 20 – Other Positions*

*The following have the capacity to vote in the elections of the President of the General Assembly, the Secretaries and the Presidents of permanent Work Commissions, all the members of FIFCJ who have been designated delegates to the General Assembly according to article 14 of the Statutes.*

## *Chapter IV*

### *Elections*

## *Article 21 – Regulations*

*1-At the beginning of its session the Electoral General Assembly will decide on the appeals that it has received.*

*2- This will be followed by the actual voting that is done in two stages and in conformity with article 22 [see below], each stage will not end until the voting and counting of the ballots is done..*

## *Article 22 – Voting*

*1- First shall be elected the members of the Council, those of the Commission of Control of the Budget, the President of the General Assembly and the Presidents of the permanent Work Commissions.*

*2-After being duly elected the Councillors, the new Council thus constituted, shall elect the President of FIFCJ and the members of the Bureau.*

## *Article 23 – Procedure*

*1- Each eligible voter shall present herself before the Electoral Commission and having identified herself to the President of the Electoral Commission will receive a ballot.*

*2- Each ballot delivered shall be registered in the List of Voters by the Secretaries of the Electoral Commission.*

*3- There upon, each elector, after having marked the name of the chosen candidate on the ballot, and after folding it, gives it to the President of the*

*Electoral Commission, who will place it in the ballot box.*

*4- The Secretaries of the Electoral Commission shall register on the List of Voters receiving the Ballot.*

*5- If, by mischance, the elector should spoil her ballot, she may request another one from the President of the Electoral Commission, but must surrender the spoiled one. The President of the Electoral Commission shall record it and shall keep it in view of the possible consequences of article 26 below.*

#### *Article 24 – Count*

*1- After each vote is taken the Electoral Commission shall do the count.*

*2- This count can be done under the control of the proxies of the candidates to the Presidency of FIFCJ.*

#### *Article 25 – Invalid and blank ballots*

*1- A ballot that shows more than one candidate chosen for the same position, or which shows a doubtful choice is considered invalid.*

*2- A ballot which shows no candidate chosen is considered blank.*

#### *Article 26 – Results*

*1- Immediately after the count, the President of the Electoral Commission must inform the Electoral General Assembly about the number of votes cast, any invalid votes and any blank ballots for each position, as well as the names of the candidates elected, the number of votes each received and the negative votes each received.*

*2- All candidates can contest the counting of the ballots. The Electoral Commission shall decide at once on these contestations.*

*3- In the case, where there is an appeal of the Electoral Commission's decision, the Electoral General Assembly will immediately decide.*

#### *Article 27 – Proclamation*

*As soon as the results are known, the sitting President of the General Assembly shall proclaim them and shall induct the elected candidates into their new positions.*

#### *Article 28 – Report*

*The Electoral Commission shall produce a report of the operations of the vote and on its count, and it shall be given to the Secretary-General so that each candidate may have it within one month.*

